

RESPIRATORY NURSES MEETING RECORD- AGM 2024

DATE: Friday 30th 2024 - AGM 12.30pm

PRESENT: Teresa Chalecki, Lisa Mason, Mikayla Neil, Annette Bradley-Ingle , Katherine Waters, Jacquie Westenra. Melanie Landman, Olivia Fraser (ZOOM), Sarah Ollery, Anne Daniels

APOLOGIES: Tamsin Fitzsimmons

VENUE: Auckland Jetpark Hotel.

AGENDA ITEM	MAIN POINTS OF DISCUSSION	BY WHOM
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Welcome

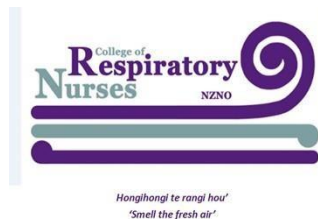
The committee started with a karakia from Jacquie Westenra.

In behalf of Committee Jacquie welcomed everyone, called the meeting to order and declared the 2024 AGM open. Introduced Committee members.

Quorum requirements 5% of membership be present which equates to 16 members required of current 320 members. 9 members in attendance. Quorum not met. Meeting went ahead on the understanding that no decisions made in the meeting today would be binding. Acknowledged Tamsins absence- Annie to take minutes.

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Agenda	Agenda put to the meeting. No other matters added, order of business kept as per the agenda	
Minutes from previous AGM	Minutes from the College of Respiratory Nurses 2023 AGM were not read out as members had received a copy. Minutes accepted as the official record of that meeting Moved: Lisa Seconded: Mikayla	
Matters Arising from last minutes		
	No matters arising	
	Inwards Tamsins report read out by Mikayla.. Outwards- included submissions to MoH. Highlighted Prescription cost changes, Changes to Smokefree legislation, proposed changes to Insulation standards. Moved: Lisa Seconded: Annie Motion carried.	





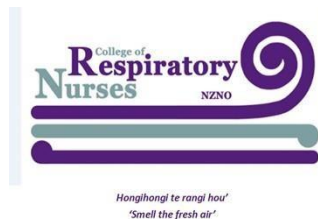
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AGENDA ITEM	MAIN POINTS OF DISCUSSION	BY WHOM
Chairpersons Report	<p>Presented by Lisa. – Full report available on the website and members encouraged to read it.(Hard copies present on the day also.</p> <p>Points of note Changes within the Committee, alongside 4x vacancies. Farewelled Secretary Tamsin , in her absence. Noted submissions work, KSF work and ideas for changes to honoraria to help attract and keep Committee members</p> <p>Special thanks to Teresa for her work with this years Symposium .</p> <p>Special thanks to Annette Bradley Ingle for her invaluable work as the CRN's NZNO Professional Advisor and also to Elisabeth Auchinvole for her support.</p> <p>Jacque proposed report be accepted. Moved: Teresa Seconded: Katherine Motion carried.</p>	

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Financial Report	<p>Katherine Waters – Treasurer</p> <p>Full statements and report available on website</p> <div>   </div> <p>Adobe Acrobat Document 1-Tresurers Report CRN 2024.docx</p>	
	<p>Jacque proposed report be accepted. Moved: Annie Seconded: Lisa Motion carried.</p>	
Professional Nurse Advisor report	<p>Full report available on website and read to those present by Annie Bradley-Ingle. Taken as read.</p> <p>Jacque proposed report be accepted. Moved: Teresa Seconded: Katherine Motion carried.</p>	

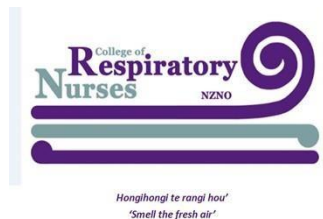


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Membership Report	<p>Lisa notes numbers have remained stable at 320 for many months now.No breakdown of members and their locations or quals provided.</p> <p>Jacque proposed report be accepted. Moved: Teresa Seconded: Katherine Motion carried</p>	
Newsletter	<p>Mikayla reported that the Airways newsletter is published 3 x year. Request to members to contribute articles of interest.</p>	
Website	<p>Mikayla reported that the website had been reviewed and relevant documents updated with new links in resource section. Noted a continuing focus in the next year on increasing input and content and advertising need for Committee members and members to be involved with KSF revamp/update. And Lisa also promoted Facebook page – NZNO College of Respiratory Nurses,.</p>	

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Submissions	<p>Currently two to be finalised.</p>	
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General Business		
Annual Plan	<p>Annual plan updated yesterday, copies will be available via the website shortly. It's a live document and we encourage members to guide the committee on future respiratory work.</p> <p>We will adopt the plan today with the understanding that if anyone has any questions that they will be added to the minutes as an appendix and they will be raised at the next committee meeting.</p> <p>Jacque proposed Annual plan be accepted. Moved: Teresa Seconded: Katherine Motion carried Annual plan approved,</p>	
Committee Members	<p>Officially noted Tammsins resignation.</p> <p>There are 4 vacancies in the committee, if anyone is interested please contact committee members. Particularly in areas of Central North Island and Northland.</p>	
Quorum	<p>Not met today. JC acknowledged workload pressures meaning that members are unable to attend. Meeting closed after 45 minutes.</p>	

Meeting Closed with a karakia at 13.03pm

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Next AGM meeting: 2nd May 2025 at SIREF in Christchurch